

STATE OF HAWAII
STATE PROCUREMENT OFFICE

HONOLULU, HAWAII

JULY 18, 2022

ADDENDUM 1

TO

REQUEST FOR PROPOSALS

SOLICITATION NO. 22012

INTERISLAND AIRLINE PRICE AGREEMENT - STATEWIDE

ANSWERS TO QUESTIONS FOR SOLICITATION NO. 22012

1. **How many flight segments (one-way trips) were flown in last contract term (9/1/20-8/31/22)?**

Information not available.

2. **It's typical in RFPs to share air volume for interisland routes. To provide a best in class offer, can you provide total air spend and total number of trips per island for interisland travel? Dates requested: 2019, 2021 and 2022.**

FY2019	\$8. million (estimated)
FY2020	\$5. million (estimated)
FY2021	\$587,000 (estimated)
FY2022	\$745,000 (estimated)

3. **Is the initial Term of the contract, 2 years or 12 months?**

Page number: 5 and 6 Section number: RFP Administrative Information page and Section 1 General Information, 1.4 Period of Performance Paragraph: (Page 5) Initial Term of Contract and Renewals and (Page 6) Period of Performance Line or sentence to which the question applies: (Page 5) Two (2) year(s) beginning on the date specified on the Notice to Proceed. and four (4) additional 12-month renewal periods, or parts thereof. (Page 6) This contract shall be for an initial period of twelve (12) months beginning on the date specified on the Notice to Proceed.

The initial term is two (2) years. See Addendum 2 item #1.

- 4. Is the State expecting pricing to remain fixed for a potential period of five (5) years? If so, will the State agree to any adjustments based on fuel cost increases?**
Page number:7 Section number: Section 1.4 Period of Performance Paragraph: 1
Line or sentence to which the question applies: The contract price or commission paid to the Contractor for the extended period shall remain the same or as described in the offer

If fixed pricing is offered the State will consider price adjustment requests based if there are significant fuel cost increases every six (6) months.
See Addendum 2 item #2.

- 5. Are the evaluation criteria listed in section 4.5.4.1 through 4.5.4.6 the only criteria being scored?**
Page number: 14 Section number: Section 4.5.4 Evaluation Criteria Submittals
Paragraph: All Line or sentence to which the question applies: All

Yes

- 6. Question: Once the award is made, will the scorings and submissions be made available for all to review?**
Page number: 14 Section number: Section 4.5.4 Evaluation Criteria Submittals
Paragraph: All Line or sentence to which the question applies: All

Yes

- 7. What volume of travel in either passenger count or dollar amount can the state commit to for a volume incentive?**
Page number:15 Section number: Section 4.5.4.6 Evaluation Criteria 6: Volume Incentives Paragraph: All Line or sentence to which the question applies: All

The State will not commit to any passenger count or dollar amount.

- 8. Can the state provide a chart showing the roll up the overall department/agencies and jurisdictions?**
Page number: 21 Section number: Section 6.3. Evaluation Criteria 3: Management/Performance Reports Paragraph: Section 6.3.1 Line or sentence to which the question applies: All

See Attachment A1 and A2 for charts.

- 9. What form and format will be required/expected for the usage reports?**
Page number: 23-24 Section number: Section 7.3 Post Award Deliverables
Paragraph: Chart - Usage reports Line or sentence to which the question applies: All

Excel format is preferred. See Addendum 2 item #3.

10. Is there a specific deadline (i.e. date or days after) for the reports to be received by?

Page number: 23-24 Section number: Section 7.3 Post Award Deliverables

Paragraph: Chart - Usage reports Line or sentence to which the question applies: All

Refer to section 6.3, Due Date.

11. What is the State's estimated travel?

Information is not available for future years.

12. How will the State enforce their travel policy?

Departments/agencies/jurisdictions are required to follow the travel rules, pursuant to HAR 3-10 and each jurisdictions policies and procedures.

13. If multiple awards are given, how will the State prioritize airline bookings with regards to each awarded?

If there are multiple awards it is up to the department/agency or jurisdiction to choose the vendor that best fits their budgets and travel requirements.

14. If multiple awards are given, how will the State enforce their travel policy?

The resulting vendor list is not mandatory, however Departments/agencies/jurisdictions are required to follow the travel rules, pursuant to HAR 3-10 and each jurisdictions policies and procedures.

15. Are there any particular routes most important to the State?

No

16. Would the State consider route specific awards?

No

17. Is this fee applicable to all Offerors or just Awardees?

Page number: 9 Section number: 2.2.3 Paragraph: All Line or sentence to which the question applies: All

The fee is applicable to only the awardees.

18. Can the State provide any additional info around who is on the evaluation committee?

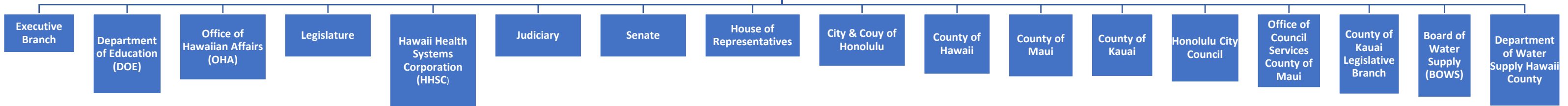
Page number:17 Section number:5.1 Evaluation of proposals Paragraph: All Line or sentence to which the question applies: All

The names of the evaluation committee members will not be made public until after the award(s) is made.



DONN TSURUDA-KASHIWABARA
Procurement Officer

State of Hawaii



Executive

